



# International Schools Group-Yanbu

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**Norma Hudson**  
Superintendent

**Hal Cooke**  
Principal

December 12, 2012

To Whom It May Concern:

I am writing this letter of recommendation on behalf of Mr. Dave Harvey, who has taught both special education and grade five at Dhahran Elementary Middle School since August 2011. As the assistant principal of Dhahran Elementary Middle School for the past four years, I had the opportunity to observe Mr. Harvey and I am impressed with his professionalism, teaching skills, and the way he cares for each of his students. He truly understands the needs of each of his students and he develops a strong rapport with them.

Mr. Harvey has outstanding classroom management skills. His students know what is expected of them and he consistently applies behavior management techniques to develop a positive classroom climate. He is a student-centered educator who builds trust and understanding with his students by creating an engaging learning environment.

The student population of DEMS is very diverse in terms of background, language abilities, and academic needs, so the teachers are challenged to use many pedagogical skills and Mr. Harvey's skills and experience have added to the DEMS program. Because of his creativity, his students enjoy the learning activities he provides. Mr. Harvey's organization, delivery, and classroom management are all indicators of an excellent teacher. Flexibility is another important characteristic that describes Mr. Harvey. He was hired as a special education teacher but halfway through his second year, we needed an additional grade five teacher and Mr. Harvey volunteered to take over the position.

Mr. Harvey's contributions to the school extend beyond the classroom. He is a talented musician and he offers guitar lessons as an after school activity. He also volunteers to help with set design for school plays. Last year, he sponsored a study trip to South Africa for middle school students and when they returned, he organized a middle school assembly where the students could talk about their experiences. All of the extracurricular activities that he is involved with have contributed to the positive school culture of Dhahran Elementary Middle School.

Dave Harvey is a solid professional and an excellent teacher of high integrity and character and I highly recommend him for any elementary or middle school teaching position. Wherever he accepts a teaching position, he will do an outstanding job and become an asset to any school fortunate enough to receive his application for employment.

Sincerely,

Hal Cooke  
Principal

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**Yanbu International School**

*Empowering students to achieve their wildest dreams.*



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